**DECISIONS DELEGATED TO OFFICERS**

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| **Decision title:** | Purchase of 3B North Way, Oxford, OX3 9ES |
| **Decision date:** | 25 March 2024 |
| **Source of delegation:** | Cabinet, [at its meeting on 22 January 2020](https://mycouncil.oxford.gov.uk/ieListDocuments.aspx?CId=527&MId=5335&Ver=4), resolved to:  Delegate authority to the Director of Housing, in consultation with the Cabinet Member for Affordable Housing; the Head of Financial Services/Section 151 Officer; and the Council’s Monitoring Officer, to enter into agreement for the award of grant, contractual arrangement and/or spend, for the provision of additional affordable housing in perpetuity, using Retained Right to Buy Receipts or Recycled Capital Grant funding.  This delegation is now within the remit of the Executive Director (Communities and People). |
| **What decision was made?** | Purchase of a 1-bedroomed flat at 3B North Way, Oxford for the sum of £210,000 from the open market for the purpose of adding to the Council’s HRA stock in order to let as an affordable housing property. |
| **Purpose:** | Agreement to purchase the unit into the HRA as social rent to provide an affordable housing opportunity. |
| **Reasons:** | The purchase enables the use of Retained Right To Buy Receipts to provide additional affordable housing. |
| **Decision made by:** | Peter Matthew, Interim Executive Director (Communities and People) |
| **Other options considered:** | To not complete the purchase. This option was rejected as it would not allow the affordable housing to be delivered. |
| **Documents considered:** | None |
| **Key or Not Key:** | Not Key |
| **Wards significantly affected:** | None |
| **Declared conflict of interest:** | None |
| **This form was completed by:**  **Name & title:**  **Date:** | Andrew Dorrington  Affordable Housing Development Officer  13 March 2024 |

**Approval checklist**

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| ***Approver*** | ***Name and job title*** | ***Date*** |
| **Decision maker** | Peter Matthew, Interim Executive Director (Communities and People) | 25 March 2024 |

**Consultee checklist**

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| ***Approver*** | ***Name and job title*** | ***Date*** |
| **Senior officer** | Dave Scholes, Affordable Housing Supply Corporate Lead | 13 March 2024 |
| **Head of Financial Services** | Nigel Kennedy, Head of Financial Services | 22 March 2024 |
| **Head of Law and Governance** | Emma Jackman, Head of Law and Governance | 19 March 2024 |
| **Cabinet Member** | Councillor Linda Smith  Cabinet Member for Housing | 20 March 2024 |